



SOCIETY OF SAINT VINCENT DE PAUL – NATIONAL COUNCIL OF CANADA

**ANNUAL STATEMENT OF RECEIPTS AND DISBURSEMENTS**  
**FOR THE FISCAL YEAR, JAN. 1 TO DEC. 31, \_\_\_\_\_**

NAME OF REPORTING CONFERENCE OR COUNCIL \_\_\_\_\_

(Please show amounts to the nearest dollar)

(Do not write in section marked with an X)

**REVENUE (see guide for explanations)**

<u>LINE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>SUBTOTAL</u>	<u>TOTAL</u>
(A)	Donations (tax receipted)		X	X
(B)	Bequests (tax receipted)		X	X
<b>4500</b>	<b>Total Tax Receipted Donations (A + B)</b>	X		X
(C)	From Particular Council		X	X
(D)	From other registered charities		X	X
<b>4510</b>	<b>Total from other registered charities (C + D)</b>	X		X
(E)	Poor Box Collection		X	X
(F)	Secret Collections		X	X
<b>4530</b>	<b>Total Unreceipted Collections (E + F)</b>	X		X
<b>4570</b>	<b>Grants from all levels of government</b>	X		X
<b>4580</b>	<b>Bank Interest</b>	X		X
<b>4650</b>	<b>Other revenues</b>	X		X
<b>4700</b>	<b>TOTAL REVENUE (add ALL subtotals)</b>	X	X	

**EXPENDITURES (see guide for explanations)**

<u>LINE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>SUBTOTAL</u>	<u>TOTAL</u>
<b>4800</b>	<b>Advertising, Fund-raising expenditures</b>	X		X
<b>4810</b>	<b>Travel and vehicle expenditures</b>	X		X
<b>4820</b>	<b>Bank charges</b>	X		X
<b>4840</b>	<b>Office supplies and administration</b>	X		X
<b>4870</b>	<b>Expenses for education, training of members, volunteers</b>	X		X
<b>4890</b>	<b>Total of all charitable works (food, furniture, etc)</b>	X		X
<b>4920</b>	<b>All other expenditures</b>	X		X
<b>4950</b>	<b>TOTAL (before gifts re Councils and Twinning) (add subtotals)</b>	X	X	
(G)	Gifts to Councils		X	X
(H)	Gifts re Twinning		X	X
<b>5050</b>	<b>Contributions to qualified donees (G + H)</b>	X		X
<b>5100</b>	<b>TOTAL EXPENDITURES (add lines 4950 and 5050)</b>	X	X	
(Q)	<b>SURPLUS (DEFICIT) FOR YEAR (line 4700 less 5100)</b>	X	X	

**ANNUAL STATEMENT OF ASSETS, LIABILITIES, SURPLUS  
FOR THE FISCAL YEAR, JAN. 1 TO DEC. 31, \_\_\_\_\_**

**NAME OF REPORTING CONFERENCE OR COUNCIL \_\_\_\_\_**

(Please show amounts to the nearest dollar)  
(Do not write in section marked with an X)

**ASSETS (see guide for explanations)**

<u>LINE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>SUBTOTAL</u>	<u>TOTAL</u>
4100	Cash on hand and in bank accounts	X		X
4120	Amounts receivable	X		X
4150	Inventories	X		X
4160	Capital Assets	X		X
4170	Other Assets (please specify)	X		X
		X		X
4350	<b>TOTAL ASSETS (add ALL subtotals)</b>	X	X	

**LIABILITIES (see guide for explanations)**

<u>LINE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>SUBTOTAL</u>	<u>TOTAL</u>
4300	Accounts payable and accrued liabilities	X		X
4330	Other liabilities (please specify)	X		X
		X		X
4350	<b>TOTAL LIABILITIES (add ALL subtotals)</b>	X	X	

**SURPLUS (DEFICIT) (see guide for explanations)**

<u>LINE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>SUBTOTAL</u>	<u>TOTAL</u>
(P)	Opening balance for this year (last year's closed balance)	X		X
(Q)	Surplus (Deficit) for this year	X		X
(R)	Closed balance for this fiscal year (P + Q)	X	X	
	<b>TOTAL LIABILITIES &amp; SURPLUS (4350 + R)</b>	X	X	

**Approved on behalf of the members:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date